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Resources and Services Overview and  
Scrutiny Committee

24 May 2022

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**MINUTES OF THE MEETING OF THE RESOURCES AND SERVICES OVERVIEW  
AND SCRUTINY COMMITTEE,  
HELD ON TUESDAY, 24TH MAY, 2022 AT 7.30 PM  
IN THE COMMITTEE ROOM - TOWN HALL, STATION ROAD, CLACTON-ON-SEA,  
CO15 1SE**

<b>Present:</b>	Councillors M Stephenson (Chairman), Amos, Barry, Codling, Griffiths and Alexander
<b>In Attendance:</b>	Lee Heley (Interim Corporate Director (Projects Delivery)), Richard Barrett (Assistant Director (Finance and IT) & Section 151 Officer), Keith Simmons (Head of Democratic Services and Elections) and Hattie Dawson-Dragisic (Performance and Business Support Officer)

**1. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS**

Apologies for absence were submitted by Councillors Allen (no substitution), Fairley (substituted by Councillor Alexander), Morrison (no substitution) and Scott (no substitution).

**2. MINUTES OF THE LAST MEETING**

It was **RESOLVED** that the minutes of the meeting of the Committee held on Monday 14 March 2022 be approved as a correct record.

**3. DECLARATIONS OF INTEREST**

There were no declarations of interest by Councillors in relation to any item on the agenda for this meeting.

**4. QUESTIONS ON NOTICE PURSUANT TO COUNCIL PROCEDURE RULE 38**

On this occasion no Councillor had submitted notice of a question.

**5. SCRUTINY OF PROPOSED DECISIONS**

The Head of Democratic Services and Elections informed the Committee that it had the full list and advised that, under Rule 13, Councillors could discuss anything that is in that list. However due notice must be given, 2 working days in advance of the meeting and no notice has been given. It was informed that if any members of the Committee wanted to put forward items for the work programme 2022/23 that this would be the appropriate time in the meeting.

It was suggested by the Committee to add for consideration an item on the alternative options for the future of new build Council owned homes in Jaywick Sands and on the Levelling up fund bids.

It was **RESOLVED** to note the report.

**6. RECOMMENDATIONS MONITORING REPORT**

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The report set out the recommendations from the meetings of the Committee on 14 March 2022 on the Joint use Sports facilities and the response of Cabinet on 25 March 2022 to those recommendations.

The Committee was reminded, by the Head of Democratic Services and Elections that recommendations from earlier meetings had previously been reported to them and had not been repeated in this report.

It was **RESOLVED** to note the report.

#### **7. REVIEW OF THE WORK PROGRAMME**

The Head of Democratic Services and Elections informed the Committee that all of the items on the Work Programme for 2021/22 have been complete except for one. The Committee were directed to page 17 of the agenda that stated "*In order to submit a proposed Work Programme for 2022/23 to the Council meeting on 12 July 2022, it is proposed to schedule a special meeting of the Committee in the period 13-24 June to consider the outcome of consultation, timing and approach to different areas for overview and scrutiny enquiries.*"

The Committee was advised that the Leader of the Tendring First Group had requested that the decision made by Portfolio Holder for Environmental and Public Space be brought to the Committee to be scrutinised. However the Leader of that Group was unable to attend this meeting and requested deferral of consideration of the request. The Members of the Committee **RESOLVED** that consideration of this request be deferred to the next meeting.

It was **RESOLVED** to note the report.

#### **8. TASK AND FINISH GROUP - DELIVERING HIGH QUALITY SERVICES/MINIMISE WASTE: MAXIMISE RECYCLING AND PUBLIC SPACES TO BE PROUD OF IN URBAN AND RURAL AREAS**

The Committee was advised that the Task and Finish Group on Waste, recycling and littering had met on 16 May 2022 and a report from it would be submitted to the Committee's next meeting.

#### **9. ENQUIRY - CORPORATE INVESTMENT PLAN**

Further to the decision of the Cabinet (Minute 137 of 25 February 2022 and Minute 154 of 25 March 2022) this Committee undertook an enquiry into the matter of the Corporate Investment Plan. The Committee had before it a report of the Corporate Finance and Governance Portfolio Holder which provided an introduction of the Corporate Investment Plan (CIP) and its intended function. The Members of the Committee were advised that '*The Corporate Investment Plan has been under development over the last six months in response to recommendations by the Council's external auditors and peer reviews. At its meeting on 25 February 2022, Cabinet agreed to implement a Corporate Investment Plan approach to investment and to establish a Corporate Investment Board. Cabinet asked Portfolio Holders to explore with Officers further items for consideration by the proposed first meeting of the Corporate Investment Board in March.*'

There were discussions around the Corporate Investment Board prioritising projects on the Corporate Investment Plan and how this prioritisation took place, the Committee was advised this was done through a scoring mechanism to establish what a priority project was. The Committee were also advised that the membership of the Corporate Investment Board was the Leader and Deputy Leader of the Council, the Chief Executive, Deputy Chief Executive, Assistant Director (Finance & IT) and Interim Corporate Director (Projects Delivery). The Committee was advised that a meeting of the Board had been held and that no minutes had been taken of the meeting. Ultimately, proposals arising from the Board would be reflected in reports to the Cabinet meetings.

The Committee were interested to understand how all projects, including those that had been approved but not implemented prior to the Corporate Investment Plan approach would be incorporated on the in Corporate Investment Plan to ensure there was a complete view on such projects/schemes and the funding associated with them. The Committee were advised that currently the Corporate Investment Plan doesn't currently include all projects. However, it could be adapted to do this.

After a detailed discussion the Committee **RECOMMENDED** to **CABINET** that:

- a. The Corporate Investment Board is minuted and these minutes are circulated to Councillors as a part of supporting transparency in this process;
- b. A mechanism is found to report quarterly on the projects that are funded through the Corporate Investment Plan and delivery of them; and
- c. The report mechanism, mentioned above, should include all (non business as usual) projects for which capital or revenue funded has been allocated.

The meeting was declared closed at 9.15 pm

**Chairman**

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